



GAIL FARBER, Director

**COUNTY OF LOS ANGELES  
DEPARTMENT OF PUBLIC WORKS**

*"To Enrich Lives Through Effective and Caring Service"*

900 SOUTH FREMONT AVENUE  
ALHAMBRA, CALIFORNIA 91803-1331

<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:  
P.O. BOX 1460  
ALHAMBRA, CALIFORNIA 91802-1460

March 29, 2016

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**ADOPTED**

BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

40 March 29, 2016

LORI GLASGOW  
EXECUTIVE OFFICER

**ADOPT AND ADVERTISE CONSTRUCTION CONTRACT  
HACIENDA CHANNEL – CAMINO CHANNEL,  
LOW-FLOW CHANNEL AND INVERT ACCESS RAMP AND  
PRIVATE DRAIN T1203 DRAINAGE EXTENSION IN THE  
CITY OF DIAMOND BAR AND IN THE  
UNINCORPORATED COMMUNITY OF HACIENDA HEIGHTS  
(SUPERVISORIAL DISTRICT 4)  
(3 VOTES)**

**SUBJECT**

This action is to approve and advertise the Hacienda Channel – Camino Channel, Low Flow Channel and Invert Access Ramp and Private Drain T1203 Drainage Extension project, in the City of Diamond Bar and in the unincorporated community of Hacienda Heights; find this project categorically exempt from the provisions of the California Environmental Quality Act; adopt the plans and specifications; and delegate certain responsibilities to the Chief Engineer of the Los Angeles County Flood Control District or her designee to carry out this project.

**IT IS RECOMMENDED THAT THE BOARD ACTING AS THE GOVERNING BODY OF THE LOS ANGELES COUNTY FLOOD CONTROL DISTRICT:**

1. Find this project categorically exempt from the provisions of the California Environmental Quality Act.
2. Approve and advertise the project and adopt the plans and specifications that are on file in the Construction Division of the Department of Public Works for Hacienda Channel – Camino Channel, Low-Flow Channel and Invert Access Ramp and Private Drain T1203 Drainage Extension, at an estimated construction contract cost between \$400,000 and \$465,000.

BIDS: May 3, 2016 at 11:00 a.m.

3. Instruct the Executive Officer of the Board of Supervisors to advertise for bids in accordance with the Instruction Sheet for Publishing Legal Advertisement, and which are to be received before 11 a.m. on May 3, 2016, in accordance with the Notice Inviting Bids.

4. Delegate to the Chief Engineer of the Los Angeles County Flood Control District or her designee the following authority in connection with this contract: (1) allow substitution of subcontractors and relief of bidders upon demonstration of the grounds set forth in State Public Contract Code Sections 4100 et seq. and 5100 et seq., respectively; and (2) extend the date and time for the receipt of bids consistent with the requirements of State Public Contract Code Section 4104.5.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The purpose of the recommended actions is for the Board, acting as the governing body of the Los Angeles County Flood Control District, to approve and advertise the project, adopt the plans and specifications, and delegate certain responsibilities to the Chief Engineer of the Los Angeles County Flood Control District or her designee to carry out this project.

### **Implementation of Strategic Plan Goals**

The Countywide Strategic Plan directs the provisions of Operational Effectiveness/Fiscal Sustainability (Goal 1) and Integrated Services Delivery (Goal 3). The recommended actions will help achieve these goals by allowing easier access to the channel for operation and maintenance.

### **FISCAL IMPACT/FINANCING**

There will be no impact to the County General Fund.

The estimated construction contract cost to complete this project is in the range of \$400,000 to \$465,000. The total project cost is estimated to be \$730,000. In addition to the construction contract cost, the total project cost includes the plans and specifications, consultant services, survey, environmental permit compliance, right-of-way and utility clearance, materials testing, inspection, contract administration, and other County of Los Angeles services.

Financing for the construction contract cost of the project is included in the Fiscal Year 2015-16 Flood Control District Fund Budget.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

This project is part of the Department of Public Works' ongoing program for the operation and maintenance of flood control facilities. It will be advertised in accordance with Section 20991 of the State Public Contract Code.

This project is to be completed in 60 working days. It is anticipated the work will start in August 2016 and be completed in November 2016.

The contract agreement will be in the form previously reviewed and approved as to form by County Counsel.

The project specifications contain provisions requiring the contractor to comply with terms and conditions supporting the Board's ordinances, policies, and programs including, but not limited to: the County's Greater Avenues for Independence and General Relief Opportunities for Work Programs (GAIN and GROW), Board Policy No. 5.050; Contract Language to Assist in Placement of Displaced County Workers, Board Policy No. 5.110; Reporting of Improper Solicitations, Board Policy No. 5.060; Notice to Contract Employees of Newborn Abandonment Law (Safely Surrendered Baby Law), Board Policy No. 5.135; Contractor Employee Jury Service Program, Los Angeles County Code, Chapter 2.203; Notice to Employees Regarding the Federal Earned Income Credit (Federal Income Tax Law, Internal Revenue Service Notice 1015); Contractor Responsibility and Debarment, Los Angeles County Code, Chapter 2.202; the Los Angeles County's Child Support Compliance Program, Los Angeles County Code, Chapter 2.200; the Los Angeles County's Defaulted Property Tax Reduction Program, Los Angeles County Code, Chapter 2.206; and the standard Board-directed clauses that provide for contract termination or renegotiation.

To ensure the contract is awarded to a responsible contractor with a satisfactory history of performance, bidders are required to report violations of the False Claims Act, criminal convictions, civil litigation, defaulted contracts with the County, complaints filed with the Contractor's State License Board, labor law/payroll violations, and debarment actions. As provided for in Board Policy No. 5.140, the information reported by the contractor will be considered before making a recommendation to award.

The plans and specifications include the contractual provisions, methods, and material requirements necessary for this project and are on file with Public Works.

## **ENVIRONMENTAL DOCUMENTATION**

This project is categorically exempt from the provisions of the California Environmental Quality Act pursuant to Sections 15301(b) and 15302(c) of the California Environmental Quality Act Guidelines and Class 1(e), Class 1(n), Class 1(o), and Class 2(e) of the Environmental Document Reporting Procedures and Guidelines previously adopted by the Board. These exemptions provide for minor alterations to existing facilities used to provide flood control as well as access roads, invert access ramps, and replacement or reconstruction of existing facilities involving negligible or no expansion of capacity.

## **CONTRACTING PROCESS**

This project will be contracted on an open-competitive bid basis. An award by the Board will be made upon review of the bids. The contract will be awarded to a responsible contractor who submits the lowest responsive bid meeting the criteria established by the Board and the State Public Contract Code.

To increase contractor awareness of Public Works' program to contract work out to the private sector, this project will be listed on both the County's "Doing Business with Us" and Public Works' "Contract Opportunities" websites for upcoming bids.

In addition, in order to increase opportunities for small businesses, Public Works will be coordinating with the Office of Small Business to maximize outreach.

**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

When the project is completed, it will have a positive impact by improving access to Hacienda Channel – Camino Channel for operation and maintenance.

**CONCLUSION**

Please return one adopted copy of this letter to the Department of Public Works, Construction Division.

Respectfully submitted,

A handwritten signature in black ink that reads "Gail Farber". The signature is written in a cursive, flowing style.

GAIL FARBER

Director

GF:JTS:vr

c: Chief Executive Office (Rochelle Goff)  
County Counsel  
Executive Office  
Internal Services Department (Countywide  
Contract Compliance)